TECHNICAL SPECIALIST

COMPETITION: #2640-20260226

SECTION:	Infrastructure & Client Support Unit, Information & Communication Technology
STATUS:	Temporary full-time
DURATION:	Approximately one year *(Assignment may be extended or reduced for operational reasons or due to circumstances that could not be foreseen at the time of posting)*
HOURS OF WORK:	Four-day compressed workweek Tuesday to Friday 7 a.m. to 4 p.m.
SALARY:	Pay Grade 31 - $56.27 to $66.55 per hour

COMPETITION END DATE: Thursday, March 12, 2026

ESSEN TIAL DUTIES

- Ensure high availability, reliability, and performance of all managed systems
- Ensure that system software problems affecting operational performance are resolved with minimal delay
- Maintain and update existing programs and develop new programs, manual preparation systems, and statistical reporting systems
- Monitor system performance, availability, and security; proactively identify risks, troubleshoot issues, and implement improvements
- Investigate software under consideration for acquisition and make recommendations
- Monitor hardware performance and make cost-conscious recommendations to improve efficiency and effectiveness
- Participate in hardware acquisition investigations and technical evaluations
- Work with vendors to resolve system software and hardware-related issues
- Ensure system and file backup and error recovery procedures are properly followed
- Provide advice, guidance, assistance, and training to users and staff on technical matters
- Prepare and maintain technical documentation
- Lead or participate in technical projects and initiatives
- Perform related work as required

KNOWLEDGE, SKILLS, AND ABILITIES

- Advanced knowledge of Microsoft technologies, Azure / Hybrid cloud architecture, Virtualization platforms (VMware ESXi, Hyper-V), Identity and authentication systems, backup and DR solutions, Network fundamentals, and firewall principles
- Hands-on experience supporting and maintaining on-premises and cloud infrastructure environments, including servers, storage, networking, and cloud services
- Solid understanding of system availability, monitoring, performance, and security best practices
- Proven ability to troubleshoot issues, prioritize tasks, and work effectively under time constraints
- Ability to collect, analyze, and evaluate information required for programming and system enhancement purposes
- Strong scripting and automation skills
- Ability to exercise considerable independent judgment in technical matters with strong analytical and troubleshooting skills
- Ability to communicate complex technical concepts effectively both verbally and in writing to non-technical stakeholders
- Ability to establish and maintain effective working relationships
- Working knowledge of Start/Stop, FTR Audio, VCL Media Player

EXPERIENCE

Required:

- Considerable related experience in data processing work
- Minimum 4-5 years of experience in a System Administrator or Infrastructure-focused IT role

Preferred:

- Familiarity with ITIL-based change, incident, problem, and release management processes
- Five plus years' experience in a System Administrator or Infrastructure-focused IT role

EDUCATION

Required:

- Diploma in computer science, information technology, or a related technical field

Preferred:

- University degree (bachelor's level) in computer science, information technology, or a related discipline

Certifications:

- Microsoft/VMWare/NetApp
- Other relevant industry certifications

OTHER REQUIREMENTS

- Valid Class 5 driver's licence
- All employees must maintain their enhanced security clearance while employed with the Vancouver Police Department, which will be renewed every five years.

SELECTION PROCESS

Short-listed candidates will be required to take a written test and need to achieve a minimum of 70% to move forward to the interview stage.

We thank all applicants for their interest, however, only those short-listed will be contacted.

This position falls under the jurisdiction of Teamsters Local 31.

Applicants should submit a resume via email to vpd.civilian.jobs@vpd.ca by 4:30 p.m. on the closing date. **The competition number must be indicated in the subject line of the email.**