



FORENSIC VIDEO ANALYST I

COMPETITION: #26135-50159548

SECTION: Forensic Services
LOCATION: 3585 Graveley Street, Vancouver
STATUS: Regular full-time
HOURS OF WORK: Four-day compressed workweek
Tuesday to Friday, 7:00 a.m. to 4:00 p.m.
SALARY: Pay Grade 28 - \$52.93 to \$62.53 per hour
COMPETITION END DATE: Thursday, October 8, 2026

Responsible for supporting VPD members by extracting, processing, and analyzing multimedia evidence utilizing specialized hardware and software technology, and by following current best practices.

ESSENTIAL DUTIES

- Must be a proven team player
- Maintains a positive mental attitude and contributes meaningfully to a supportive work environment
- Must have the ability and willingness to extract multimedia evidence from recording systems, produce high quality still images, create high-quality sub-clips, and detailed timelines, all in a forensically sound manner
- Must be able to forensically analyze multimedia evidence from sources such as cloud storage and digital video recorders
- May be required to attend disturbances and demonstrations with uniformed member to record activities and assist in the identification of individuals breaking the law
- Coordinates video extractions and liaises with investigators from Patrol and other specialty units
- Maintains confidentiality of police investigations, investigative techniques, and tradecraft
- Safeguards police data with appropriate security such as passwords and encryption
- Must be able to testify in court in relation to work performed in the unit
- Must make contemporaneous, legible, and detailed notes when handling evidence or making key decisions
- Must disclose notes, reports, and other documentation in a timely manner
- Expected and is able to give presentations to investigators, Crown, and others as directed by the NCO
- Must adapt to procedural changes, new technology, and legal updates
- Must appropriately prioritize multiple ongoing tasks while under pressure and with resource constraints
- Must be able to work efficiently with minimal supervision and meet deadlines as set out by investigators, Crown Counsel, and the NCO
- Takes initiative to politely and professionally assist team members and investigators alike
- Liaise with appropriate entities regarding procurement and maintenance of specific hardware and software solutions as directed by the NCO
- Proactively identifies problems and communicates observations to the team and the NCO in a timely manner
- Develops logical and appropriate solutions to challenges with direction from the NCO
- Must participate professionally and constructively in meetings and training sessions
- Possesses a valid class 5 driver's license and a safe driving record
- Participate in the annual mandatory high stress debrief program
- Completes other duties in a timely manner as directed by the NCO

KNOWLEDGE, SKILLS, AND ABILITIES

Required:

- Demonstrates a practical knowledge of the statutes, laws, and legal processes relating to video evidence



- Considerable knowledge of the theory, practice, and procedures related to the field of forensic video technology in order to prepare all documentation and video evidence necessary to support criminal investigations and prosecutions
- Ability to communicate logically in a clear and concise manner; ability to write technical and/or analytical reports; proficient in the use of specialized software programs such as Axon DEMS and Investigate, Amped FIVE, and Adobe Production Premium, Magnet Witness/DVR Examiner, with the ability to archive, review, analyze, edit, and manipulate data to achieve the desired results
- Technical ability to assemble and disassemble digital video recorders and computers
- Ability to maintain a high degree of technical competence using Departmental databases, mapping, spreadsheet, and word processing software
- Possesses superior organizational skills
- Ability to use time and resources productively to complete investigations or projects within diary dates and meet the required standard
- Working knowledge of software and operating systems commonly encountered in digital video recorders
- Working knowledge and understanding of network topography and cloud storage
- Must be able to work with minimal supervision and execute a high degree of independent judgement
- Ability to maintain positive working relationships in a team environment

Preferred:

- Sound knowledge of the rules, regulations, and policies that govern the activities in the Forensic Video Unit

EXPERIENCE

Required:

- More than five years' experience in a forensic video analyst-like position
- Experience in the field of multimedia video production, editing, and/or CCTV installation, processing, and maintenance
- Training or equivalent experience in digital multimedia imaging

Preferred:

- Experience appearing in court and providing testimony

EDUCATION

Required:

- Completion of LEVA Level 2 course

Preferred:

- Working toward LEVA Certified Forensic Video Analyst status, up to level 3
- Recognized specific technical and/or computer courses/certifications
- Completion of a diploma program in video technology or related field from an institute of technology or community college

OTHER REQUIREMENTS

- All employees must maintain their enhanced security clearance while employed with the Vancouver Police Department, which will be renewed every five years or as required
- Valid class 4 and 5 driver's licence



SELECTION PROCESS

Candidates will be required to achieve a minimum of 70% on all the tests in order to move forward to the interview stage.

- The practical test will account for 60% of overall score
- The interview will account for 40% of overall score

This position falls under the jurisdiction of Teamsters Local 31.

Applicants should submit a resume and cover letter via email to vpd.civilian.jobs@vpd.ca by 4:30 p.m. on the closing date. **The competition number must be indicated in the subject line of the email.**

We thank all applicants, however, only those shortlisted will be contacted.